

At Evergreen Community Charter School Board of Trustees

Minutes

Thursday, October 23, 2025

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Eric Noone recorded attendance. Present were: Eric Noone, Dot Lewis, Bryan Dunlap, and Sherline Eugene. Board member, Mary Ann Lewis, was not in attendance. Advisory Board members in attendance included Jill Shoesmith, Nancy Lewis, and Steven Richard.

Motion was made by Bryan Dunlap and seconded by Sherline Eugene to approve the October 23, 2025 agenda. Motion carried (4-0). There were no visitors present.

At the request of Principal Richard, the Board entered into Executive Session to discuss possible litigation at 7:08 pm. The regular monthly meeting was reconvened at 7:17pm.

Evergreen Director, Jill Shoesmith reported on current activities:

The 11th and 12th grade students have had admission representatives visit this past month from Misericordia University and East Stroudsburg University. As a result, over 50% of our senior class has been accepted at ESU. Our seniors continue to work on college applications under the guidance of Senora Price and Kathy Yerkes.

School Pictures have been delivered.

Our Student Directors for this year's musical, "Something Rotten Jr" held auditions and had a wonderful turnout. There are many parts to this show thereby guaranteeing all who auditioned a role.

PSATS were taken totally online this year by our 11th grade students.

The ASFAB test was cancelled by the representative and will be rescheduled in January.

The 6th grade puppet show was performed for our local daycare in the morning and then in the evening for parents and friends. The show was a huge success and congratulations go out to all those involved.

Evergreen won 1st place for Closest to the Theme in Barrett's 60th Annual Halloween Parade.

In an effort to avoid bad weather, our teachers completed field trips for World Cultures, Recycling, Gettysburg, Philadelphia, and Shawnee Playhouse.

Instructional Report:

Mr. Richard began by acknowledging Kathy Yerkes for the hard work she puts in to help our teaching staff modify materials for our special education students.

Under School Safety, Mr. Richard reported that we welcomed the Fire Chief and three representatives from the Barrett Township Volunteer Fire Company into our building during a regular school day. After a through tour of the facility, they suggested that we might work to improve our room numbering to help firefighters searching a smoke filled building. In conjunction with our newly acquired software CrisisGo, the Fire Company will be aligned with our digital Emergency Operating Plan. We currently have a MOU with the Barrett Administration and Recreation Center (BARC). The Fire Company would like to remain on that MOU because the firehouse has a backup generator while BARC does not.

Under Items Requiring Board Action

Bryan Dunlap made a motion seconded by Eric Noone to approve the minutes for the Regular Board Meeting held on September 25, 2025. (4-0)

Sherline Eugene made a motion to approve the Instructional Materials Parent Review Policy, seconded by Dot Lewis (4-0).

Business and Financials

Bryan Dunlap made a motion to approve the Check Register. Eric Noone seconded. Motion passed (4-0)

Sherline Eugene made a motion to approve the Financial Statements. Seconded by Dot Lewis. Motion passed (4-0)

Under Items for Discussion

After being tabled last meeting, the Board reviewed the Enrollment Policy, Sherline Eugene made a motion to keep the policy the same and clarify that in order to be placed on a grade's waitlist, the student's application must have been turned in before June 1st and be on file.

With regard to the LSA Grant, the Board asked for clarification last meeting concerning the CoStar vendor status. After research we learned that school bus manufacturers are not allowed to be CoStar vendors. This means that if we do get the LSA Grant we will need to put it out for bid.

With no other business before the Board, Sherline Eugene made a motion to adjourn the meeting at 7:45pm. Motion was seconded by Dot Lewis. (4-0)

The next meeting is scheduled for December 18th, 2025 at 7pm.